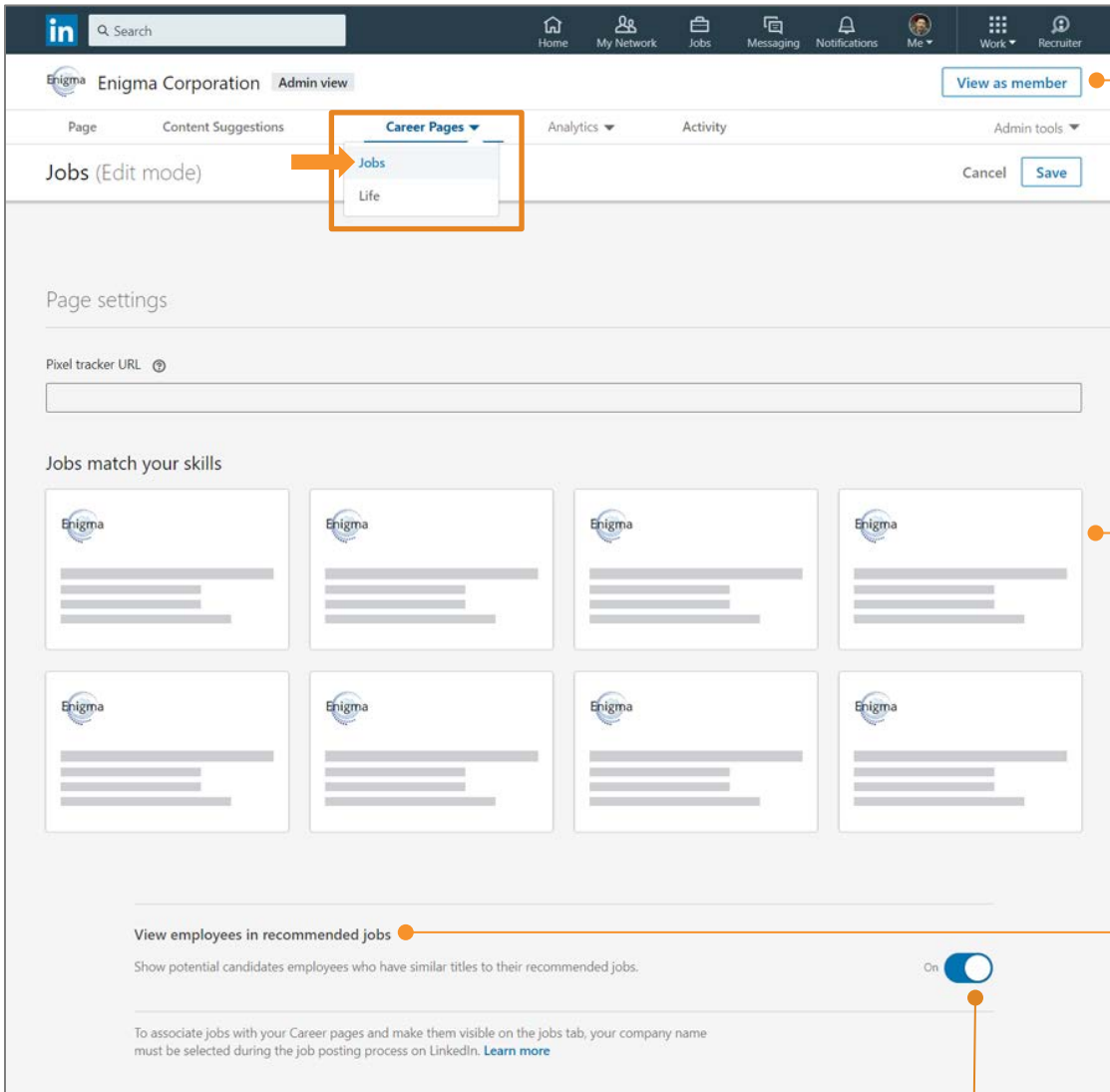# Administering LinkedIn Career Pages: Jobs Tab

To access the **Jobs** tab, click the **Career Pages** drop-down and select **Jobs**. The **Jobs** tab is almost completely automated. When you post a job on LinkedIn and select your company name during the posting process, the job is associated with your page and is visible on the **Jobs** tab.

Use **View as member** to preview

Jobs on this page are presented to members based on their LinkedIn profile

View employees in recommended jobs shows current employees with similar skills and experinece as the visiting member

Visibility of this section can be toggled on or off