在 Recruiter 修正徵才廣告地點問題

您現在可以簡便地直接在 Recruiter 解決地點相關問題,無須提交問題單或是前往您的 ATS。從 ATS 匯入職缺時,管理員會每天或每週收到自動職缺刊登 Email,內含一份總覽,說明共擷取多少職缺,以及是否有任何潛在問題。如果職缺因為地點問題而無法刊登,您可輕鬆在 Recruiter 修正錯誤。以下提供流程說明!

查看 Email 中是否有任何職缺刊登失敗通知,並在 Recruiter 解決地點問題。

管理員將收到自動職缺刊登 Email · 內容包括:

- 刊登在 LinkedIn 上的 ATS 職缺總數
- 任何職缺刊登失敗的通知
- 失敗職缺的職稱和公司
- 職缺無法在 LinkedIn 上刊登的原因

如果職缺地點無效,可以利用自助修正功能在 Recruiter 解決問題。

 按一下 View in Recruiter (使用 Recruiter 檢視) · 前往 Recruiter 檢視 無效職缺並修正地點錯誤。 Linked in

Automated Job Posting update

Hi Emma,

Here's an overview of jobs imported from your ATS on 07/24/21 8AM PST.



Total ATS jobs posted on LinkedIn

13 newly created and 7 closed in the last 24 hours

(i) 1 job failed

Jobs LinkedIn couldn't post

These jobs failed for the reasons listed below. Please update them in your ATS.

Senior Data Scientist Company - United States (Hybrid) Location: Missing city

View in Recruiter

- 2. 如要修正地點問題,請按一下Basic(基礎)分頁。
- 3. 按一下左欄的 Invalid jobs (無效職缺)篩選器 · 僅顯示有效職缺。
- 4. 如果是因為地點問題導致職缺無效 · 您會在右側看到 Update location (更新地點) 按鈕 · 按一下 Update location (更新地點) ·

秘訣:如要一次針對多個職缺更新成同一個地點,請在您想更新的所有職缺旁邊勾選方塊。

<mark>in</mark> RECRUITER Projects Jobs Rep	porting	Q Start a new search 😨 🖉 😨 😰	xecu
Jobs		Contract: 84% of total job slots in use (42 of 50) ① You are using 4 out of a maximum of 50 slots for job wrapping.	job
Promoted 41 jobs		Basic 46 jobs (5 invalid)	
Filters	5 JOBS		
Posted Basic jobs (46) ③ Not posted Invalid jobs (3)	Job	Invalid reason	
	Sr. Software Engineer 2 ZCorp • [Location data from ingestion] Posted: 8/25/2020 Last updated: 6:00 AM • Next update: 12:00 PM Job post type: ATS #Remote	This job has an invalid location. Please update the location Update cation to post.	
	Sr. Software Engineer C ZCorp • [Location data from ingestion] Posted: 8/25/2020 Last updated: 6:00 AM • Next update: 12:00 PM Job post type: ATS #Remote	This job has an invalid location. Please update the location Update location to post.	

- 5. 在 Update location(更新地點)彈出 式視窗中·從下拉式選單選擇一個 Workplace type(工作場所類型): (On-site(現場)、Remote(遠距) 或 Hybrid(混合型))。
- 6. 輸入 Job location (職缺地點) 。
- 7. 按一下 Update location (更新地點)。 職缺地點會在幾分鐘內更新。

Update location for 1 job X				
Sr. UX Designer ZCorp • [Location data from inj	gestion]			
Workplace type *	Job location *			
Choose one 🔻	City or metro area			
	Cancel Update Location			

變更自動職缺刊登 Email 的頻率。

依預設,管理員會每天收到自動職缺刊登 Email 更新。如要變更 Email 的頻率,或是關閉 Email, 請遵行下列步驟。

將滑鼠懸停在檔案照片上,然後選擇 Product settings (產品設定)。

- 2. 在左欄按一下 Job posting (職缺刊登),開啟 Jobs (職缺)選項。
- 3. 找到 Enable Automated Job Posting e-mail updates(啟用自動職缺刊登 Email 更新),然後按一下 Edit(編輯)。

in RECRUITER Projects Jobs Repo	orts	ଦ 🖻 A <mark>2</mark> ଡି 🍪
Company Settings	Jobs	
Job posting Preferences	ATS job post sources Post jobs from your ATS automatically on LinkedIn by connecting your ATS sources.	View/Edit 20 sources added (12 active 4 in process)
Job Promotion Settings	Include tracking pixel in all job postings Add or update the tracking pixel URL	Edit No tracking pixel added
Posting rules	Enable Automated Job Posting e-mail updates Enable to receive an overview of jobs imported from your ATS by e-mail, at the	e frequency of your choosing On

- 預設設定為 On (開啟) · 但若您想停用自動職缺刊
 登更新 · 請選擇 Off
 (關閉) 。
- 如要變更 Email 更新頻率 · 請從 Receive updates (接收更新)下拉式選單 · 選擇 Daily(每日)或 Weekly(每週)。
- 按一下 Save (儲存) 以儲存變更。



Q (A² ()

Rory Maxwell Senior Learning Experience Designer at LinkedIn JW 3.0 (ID: 369030576)

Manage users in Account Center

Product settings